

Room by Room Cleaning Checklist



Dining:

Weekly:

- | | |
|--|--|
| ☐ Cobwebs | ☐ Dust |
| ☐ Clean Windows | ☐ -Fans/Lights |
| ☐ Clean Mirrors | ☐ -Doors/Window frames |
| ☐ Wipe Down Door knobs/light switches | ☐ -Miniblinds |
| ☐ Swiffer/Sweep Floors | ☐ -Moldings |
| ☐ Empty Trash Cans | ☐ -Picture frames |
| ☐ Refill any supplies | ☐ -Lamps |
| ☐ _____ | ☐ -Knickknacks |
| ☐ _____ | ☐ -Tables/Flat Surfaces |

Monthly:

- ☐ Wash Ceiling fan blades
 - ☐ Vacuum vents
 - ☐ Move and vacuum under furniture
 - ☐ Wipe down walls
 - ☐ Clean light fixtures
 - ☐
 - ☐ Wash rugs
 - ☐ Clean inside window wells
 - ☐ Wash trash cans
 - ☐ Vacuum lamp shades, upholstery, furniture
 - ☐

Quarterly:

- ☐ Wash mini blinds ☐ _____
- ☐ _____ ☐ _____

Yearly:

- ☐ Touch up paint
 - ☐ Wash curtains
 - ☐ _____
 - ☐ _____

Notes:

[illegible]